

# Ana Johnson

Houston, TX | (999) 999-9999 | ana@ email.com

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## DATA ANALYST

### SUMMARY

*Proactive, results-driven professional with a solid track record of providing support to maintain and expand existing data collection and data delivery platforms. Well-versed in creating new data collection systems that optimize data management, capturing, delivery and quality. Special talent for acquiring data from different sources and develop data systems that support analysis and reporting.*

### SKILLS

**Tools:** R Studio, Tableau, Excel  
**Databases:** Oracle SQL Developer, MS SQL Server, MySQL  
**Programming:** R, SQL, Python, C++, HTML, VBScript  
**Relevant Coursework:** Data Mining, Information Visualization, Design and Analysis of Experiments, DBMS, Decision Modeling for Supply Chain

### EDUCATION

University of Houston-Downtown, Houston, TX  
*Master of Science in Data Analytics* May 2017  
GPA: 3.54

University of Houston-Downtown, Houston, TX  
*Bachelor of Science in Applied Statistics* May 2004

### PROFESSIONAL EXPERIENCE

AAAA Financial Services, Houston TX March 2011 – Present  
*Data Analyst*

- Analyze given data using R Studio and draw correct inferences in keeping the objectives of the analysis
- Calculate specified problem, state of affairs and crisis; examine for solutions using data analysis practices and arrange analysis reports
- Determine methodologies and procedures for carrying out effectual data analysis
- Provide training to 3 staff members on the new systems being implemented
- Gather data necessary to accomplish analysis from a number of sources, accumulate together in prearranged format and enter the data in several data analysis software

Star Communications, Houston TX May 2006 – March 2011  
*Junior Data Analyst*

- Reviewed possibility of entering an agreement, undertaking a project, purchasing or advertising assets or planning growth, to help managers make sound business decisions
- Maintained the research database, renew and improve it from time to time and make sure safe storage of data
- Arranged analysis reports and be accountable to answer any queries, complaints or proposal

### ADDITIONAL SKILLS

**Language:** Fluent in Spanish (reading, writing and speaking); Conversational in French