ORCA Evaluation Rubric

(This appendix is not a part of the policy and will be updated as needed. Faculty feedback regarding the rubric will be collected and provided to the ORCA committee by ORSP.)

**ORCA Committee
Criteria for Evaluating Proposal**

Use the following criteria to determine the degree to which an applicant has justified why they should be awarded.

Evaluate the following criteria on the respective accompanying scales. The **higher the number, the higher your evaluation**. Then sum the points and rank your evaluations in order of your total scores from ***most to least*** points.

Required Qualifications
1) Title page format and content, inclusion of all required documents.   YES   NO
2) Project description, budget, and necessary appendices.   YES   NO
3) Conceptualization of the problem.   0   1   2   3
4) Clarity of objectives.   0   1   2   3
5) Adequacy of design or implementation of the plan.   0   1   2   3
6) Initiates new or major research or creative activity.   0   1   2   3

Total Points:_____

COMMENTS:

Requested Amount:

Approved Amount: