

# NEW MEMBERSHIP INTAKE PACKET

Without the submission of the required paperwork, intake will not be approved. In the event that the intake activities begin without the knowledge and signed approval of the Office of Student Activities, and/or the chapter has not adhered to the written Intake Guidelines, intake activities will cease immediately, and the chapter may be placed on suspension. These sanctions will be administered appropriately at the discretion of the Director of Student Activities.



**Intake Guidelines can be found online at:**

<https://www.uhd.edu/student-life/student-activities/greek-life/Pages/greek-life-forms.aspx>

*UH-DOWNTOWN  
GREEK LIFE*

University of Houston-Downtown  
Notice of Membership Intake

The officers and members of \_\_\_\_\_ are proud to announce the intake of the new members for the      Fall      Spring (circle one)      Semester of \_\_\_\_\_.

Education of aspirants/intake process begins on \_\_\_\_\_

Aspirants will be initiated on \_\_\_\_\_

New Members will be presented on (date) \_\_\_\_\_

<p><b>The New Member Educator (person in charge of intake) will be:</b></p> <p>_____</p> <p>Name</p> <p>_____</p> <p>Title in Chapter</p> <p>_____</p> <p>Email/Phone Number</p>	<p><b>The Regional Director over Intake:</b></p> <p>_____</p> <p>Name</p> <p>_____</p> <p>Email/Phone Number</p>
<p><b>The chapter advisor supervising Intake for the Chapter:</b></p> <p>_____</p> <p>Name</p> <p>_____</p> <p>Email/Phone Number</p>	<p><b>The Graduate Chapter Advisor (if applicable)</b></p> <p>_____</p> <p>Name</p> <p>_____</p> <p>Email/Phone Number</p>

We the undersigned, attest that the above information is accurate and correct to the best of our knowledge.

Furthermore, we agree to the following as a condition of Membership Intake.

- a. Comply with local, state, federal, university, and inter/national organization policies
- b. Inform the Office of Student Activities of any changes to membership intake schedule

_____	_____	_____
President's Name (printed)	President's Signature	President's Phone #

_____	_____	_____
Advisor Name (printed)	Advisor Signature	Advisor Phone #



**University of Houston-Downtown  
Fraternity and Sorority Hazing Compliance Form**

Summary of Texas Hazing Laws

"Hazing" means any intentional knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating withholding office in, or maintaining membership in any organization whose members are students at an educational institution.

- A. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity.
- B. Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- C. Any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance which subject the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- D. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affect the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subsection;
- E. Any activity that induces, causes, or required the student to perform a duty or task that involves a violation of the Penal Code;

**Personal Hazing Offense:** A person commits an offense if the person:

- A. Engaged in hazing;
- B. Solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
- C. Intentionally, knowingly, or recklessly permits hazing to occur;
- D. Knowledge of the planning of a specific hazing incident involving a student in an educational institution, or firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report said knowledge in writing to the Student Activities or Dean of Students Office or other appropriate official of the institution.

**Organizational Hazing Offense:** An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

**Consent Not a Defense:** It is not a defense to prosecution of an offense under this subchapter that the person against whom the hazing was directed consented to or acquiesced in hazing activity.

**Immunity from Prosecution Available:** In the prosecution of an offense under this subchapter, the court may grant immunity from prosecution for the offense to each person who is subpoenaed to testify for the prosecution and who does testify for the prosecution. Any person reporting a specific hazing incident involving a student in an educational institution to the Student Activities or Dean of Students Office or other appropriate official of the institution is immune from liability, civil, or criminal, that might otherwise be incurred or imposed as a result of the report. Immunity extends to participation in any judicial proceeding resulting from the report. A person reporting in bad faith or with malice is not protected by this section.

Statement of Understanding: By signing below, I certify that I have read the above information regarding hazing to my organization and that my organization does comply with the Texas Hazing Laws.

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Signature of Advisor

**University of Houston-Downtown  
Verification of Aspirants Form**

Organization and Chapter Name: \_\_\_\_\_

We hereby declare that on \_\_\_\_\_ (date submitted), the following individuals are aspirants for membership into our organization and will be duly initiated pending the decision of our regional/national representative(s).

\_\_\_\_\_  
Total Number of Candidates      Signature-Chapter President      Signature – Chapter Advisor

Aspirant's Name	Signature: I wish to waive my rights granted to me by the family educational Rights and Privacy Act of 1974 and permit the University of Houston-Downtown to release academic information about me to my Sorority or Fraternity. I understand that this waiver will be in effect until I notify the Office of Student Activities that I no longer wish to allow such information to be released.	Student ID Number	Total Hours	S-GPA	C-GPA	Approve/Deny
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
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18.						
19.						

**\*\*Office will fill in GPA and approval\*\***

**University of Houston-Downtown Greek Life Non-Hazing Policy  
Aspirant Non-Hazing Compliance Form**

The University prohibits any form of hazing of its students, at any time, or at any location on or off campus, including fraternity houses, private residences, or public property. The University will respond swiftly to investigate reports of hazing received from any source, and will promptly determine whether to proceed with campus disciplinary action, to forward a report to appropriate law enforcement officials for prosecution as a criminal matter, or both. University students who voluntarily consent to hazing, as well as those who inflict it, are subject to such action.

Hazing is defined as causing or permitting a person, incident to initiation into or membership in a society, club, athletic team, or similar organized group, to participate in any activity that subjects or is likely to subject that person or others to risks of physical injury, mental distress, or personal indignities of a highly offensive nature, whether or not such person has consented to participation in the activity.

Specific activities that constitute hazing include, but are not limited to, the following:

1. Forced consumption of alcohol or forced ingestion of any other substance;
2. Forced calisthenics, push-ups, sit-ups, runs, or other physical contests;
3. Paddling or other physical assault or brutality;
4. Transportation and abandonment;
5. Line-ups with verbal or physical harassment;
6. Morally degrading or humiliating games or activities;
7. Forced sleep deprivation;
8. Wearing or carrying of any obscene or physically burdensome article;
9. Assignment of pranks to be performed;
10. Yelling or cursing at new members.
11. Assigned clothing or gear to wear or not wear

Anyone who observes the physical or psychological abuse or intentional public embarrassment of any person or persons who may be a UH-D student should immediately report the matter to the Office of Student Activities or the Dean of Students Office.

By signing this statement, I agree that I have read and understand the University of Houston-Downtown Greek Life Hazing Policy. I agree to comply with this policy, local and state laws, the policies of my fraternal organization and the local and national governing council to which my organization belongs.

Organization: \_\_\_\_\_

Chapter: \_\_\_\_\_

Academic Period: \_\_\_\_\_

Semester: \_\_\_\_\_

\*Please See Attached Form for List of Aspirants’.



**University of Houston-Downtown  
Roster Update Form**

Listed below are all newly initiated members for: (Organization and Chapter Name) \_\_\_\_\_ .

This roster is current as of (Date Submitted) \_\_\_\_\_ .

\_\_\_\_\_

Total Number of Members

\_\_\_\_\_

Signature of Chapter President

\_\_\_\_\_

Signature of Chapter Advisor

Members Name	Signature	Student ID Number
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