

Staff Council Minutes for November 26, 2019 Meeting

Present: Jacob Lipp, Vanessa Rojas, Lorena Sanchez, JR Sears, Bobbi Shaw, Debra Shouldice, Caroline Smith

Greatly missed: Brian Drake, Lois Green, Lisa Raynor-Keck Jeancarlo Guzman, Shyra McMurray Rhonda Scherer, Andrea Sears

Handouts: Staff Council Minutes for November 26, 2019 Meeting
Staff Council Agenda for November 26, 2019 Meeting

Bobbi opens and welcomes the room.

Topics presented:

- **Approve minutes from 10/15 meeting**
 - Minutes approved.
- **November Edge Award Recipient**
 - \$200 award goes to Debra Evans
- **Adopt a Family Thanksgiving Drive**
 - Welcome guest Sergeant Trinity Delafance.
 - Trinity & Bobbi have partnered for 2 years now to raise money for a local family in need.
 - \$750 has been raised.
 - Bobbi shared how things were done a little different this time → Since many did not want to pay cash, Bobbi allowed donations via cash apps.
 - Ruby LaCour in the MDCOB helped raise over \$400 in that building alone.
 - Bobbi provided examples of how the funds have been distributed in the past and the impacts made.
 - Next year, they intend on having a reception for all those who donate to the Drive.
 - Trinity explained that over \$1,300 was collected last year and they were able to provide 5 sizeable gift baskets to needy individuals.
 - We don't always know who those on our campus are in need. It is nice to give to the community, but would also like to give to own community.
 - A huge thanks goes to Debra Shouldice for making/donating the wreath.
 - And the winner is... Caroline Smith!
 - Trinity also provided four UHD swag bags won by Erica Skinner, Krysti Turnquest, Rebecca Hamilton, and Leezet Llorance
- **2020 Staff Council Award Ceremony Theme**
 - A call for discussion about a theme was put out, one suggestion was given – Woodstock.
 - Some acted like they didn't know what a Woodstock theme would entail, no other suggestions provided.
 - Bobbi asked that people get with her if they have any ideas; a Qualtrics survey will be sent out so a vote can be made.

- **Holiday Decorating Contest**
 - The contest starts next week!
 - An email will be sent out with a flyer.
 - There will be 5 categories from which an office may win, the prize is usually a box of cookies and UHD ornament.
 - Out of the winning categories, one mega winner will get a pizza party from Roman's Pizza.

- **Joint Faculty and Staff Resolution**
 - This will be discussed in more detail at the Town Hall Meeting.

- **Staff Council Town Hall Meeting with Administrators – December 18, 2019**
 - This will be held at 10am in the auditorium.
 - Many University leaders will be in attendance for this opportunity to discuss concerns or make suggestions.
 - The notice has been out there since September on Staff Council webpage.

- **IT Report on Training Opportunities**
 - Welcome guest Andy Hannan, IT trainer.
 - Link shared to find upcoming training opportunities:
https://calendar.uhd.edu/department/it_training
 - The calendar is up to date and you can sign up there. Walk-ins are also welcome.
 - Complaints have been heard about IT not having training that is needed.
 - Just let Andy know and he is happy to provide that training.
 - Less than 10% responded to assessment survey that was sent to all faculty/staff inquiring about what training they would like to see.
 - Another survey will be coming out next semester. **Please respond.**
 - LinkedIn Learning is now available, free to you, the system pays for it!
 - We only have it for 3 years unless we can prove we use it.
 - It is even available to students; however, not many are using it. Let's remind our students about the resources available to them.
 - Question: What if you want to be trained on something and not many others are interested, is there individual training available?
 - Andy: Yes, let me know and we can schedule something. As long as it is an application that UHD has available, Andy can provide training.
 - Question: What is the difference between MS Teams and Sharepoint?
 - Andy: *[Long, detailed explanation given.]* Come to a presentation and Andy can provide assistance and advice.

- **ESO Report on Merit Raises, Market Survey, Evaluation Timeline**
 - ESO representative unable to make meeting, so this topic was postponed.

- ❖ Leezet Llorance shared personal testimony about food insecurity and how UHD provided assistance in the past.

Bobbi called for any further questions, comments. There were none. Meeting called to a close.

Minutes recorded by Caroline Smith.