

Staff Council Minutes

May 18, 2011

Council Members present: Karen Alfaro, Lois Green, Michelle Henninghaus, Debra Shouldice, Lila Murray, Elliot Ballard, Chandra Slaughter, Brenetta Brooks, Kevin Dorsey John Lane.

Guest: Mary Torres.

Meeting was called to order at 2:07pm by John Lane.

Financial Report from Lila Murray

The following balances are available in our cost centers: Discretionary =\$1458.06; Gift EDGE=\$4297.00; Fundraiser=\$209.35 and Special Events=\$2784.92

Concern raised about Staff Award Program being scheduled (May 27th) Friday prior to the Memorial Day holiday. For numerous reasons this was the only available date to hold the program. Food menu is confirmed and Aramark staff is ready for this event. We have most of the decoration. Paulette Purdy will loan Staff Council additional items.

The first 150 employees will get complimentary UHD mugs. Someone will contact South Coast Printing about ordering an additional retiree plaque.

M. Henninghaus is working on the program for the awards ceremony. Various council members will verify names of award recipients. Others will assist in proofreading the program. K. Alfaro and helpers will assist in giving out certificates and awards.

Staff Council Election

Kevin Dorsey will join the Elections & Membership Committee. The committee will review the changes in the election policy and procedures that have previously been submitted to Staff Council. The committee will finalize the changes and submit them to Staff Council for review. New members need to be elected and announced before the August meeting.

John will ask about a budget update.

Other concerns discussed: approval staff replacement positions; climate of uncertainty; and employee parking for next fiscal year.

Staff Awards Policy will be on next month's agenda.

Meeting adjourned at 3:10pm