

Sign On: [Need Help?](#)

CitiManager or CitiManager Mobile

Select System

Select System

CitiManager Login

CitiManager Mobile Login

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Click on blue hyper link: [Self registration for Cardholders](#)

Registered users

Username

Password

[Login](#) [Clear](#)

[Forgot username?](#)

[Forgot password?](#)

First time users

[Self registration for Cardholders](#)

[Self registration for Non Cardholders](#)

[Apply for card](#)

You are authorized to use this System for approved business purposes only. Use for any other purpose is prohibited. All transactional records, reports, e-mail, software, and other data generated by or residing upon this System are the property of the company and may be used by the company for any purpose. Authorized and unauthorized activities may be monitored.

Enter in 16 digit credit card number, Account name (as it appears on credit card), Address line (One Main Street), Town/City (Houston), Country (United States of America), State (TX) and Zip/Postal code (77002)

Citi® Commercial Cards



Self registration for Cardholders

Enter details for self registration. The fields marked with asterisk (*) are mandatory to proceed.

Card Details

* Card number

5567

* Account name

Enter the account number from your card with no spaces or dashes.

Enter the name that appears on your card. Please note that this must be entered exactly as it appears on your card.

Contact details

* Address line 1

One Main Street

Address line 2

* Town / City

Houston

* Country

UNITED STATES OF AMERICA

* State/Province

TX

* Zip/Postal code [XXXXX-XXXX]

77002

Enter your billing address for your card.

Continue

Cancel

Clear

Next, enter in Username: (Initial of first name and entire last name, no spaces and all lower case), Password, Last 4 of SSN (this will be last 4 of your Employee ID) and Continue

Citi® Commercial Cards



Sign on details

Enter details for sign on. The fields marked with asterisk (*) are mandatory to proceed.

* Username

Example: Isanchez

* Password

.....

* Confirm password

.....

* Helpdesk verification question

Last 4 of SSN

Last 4 Employee ID

* Helpdesk verification answer

Continue

Cancel

Clear

Last 6 of card number will appear, confirm Account name is correct along with Contact details then Confirm.

Citi® Commercial Cards



Recap

➔ Confirm the details that you entered.

Username

*

Card number
XXXXXXXXXX

Last 6 will appear

Account name
Maria Flores

Contact details

Address line 1 One Main Street	Country UNITED STATES OF AMERICA
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Address line 2	State/Province TX
----------------	----------------------

Town / City Houston	Zip/Postal code 77002
------------------------	--------------------------

Confirm

Cancel

Citi® Commercial Cards



Confirmation message


✔ Confirmation of self-registration

The account with username 'mfloresp' has been signed up successfully.

OK

Next, you will need to select three Challenge Questions and answers.

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Select challenge questions and set answers.

Challenge Question 1
In which city were you born?

Answer 1

Challenge Question 2
In which city were you born?


Answer 2

Challenge Question 3
In which city were you born?

Answer 3

Once on Home page you will see your name, Username, last 6 card number and current balance.

Citi® Commercial Cards



Welcome! **MARIA FLORES** 07/13/2011 For assistance please

784 UNIV OF HOUSTON DWNTWN - US

[Home](#) [My Card Account](#) [Statement](#) [My Profile](#) [Resources](#)

Hi MARIA FLORES! User ID will appear
Ex: Isanchez

Messages New message(s):0, Total message(s):1

- New Enhancements to CitiManager 07/11/2011 19:53:34

Application and Maintenance Requests

Overview Of My Card Accounts Last 6 card #

Card Number	Bill Type	Account Type	Billing Currency	Last Statement Amount	Payment Due Date	Current Balance
XXXXXXXXXX	Central	Cardholder	USD	0.00	NA	598.00

Quick Links

- Manage Alerts
- Update User Profile
- Apply For New Card
- View Requests
- Link another card account

To view detail transactions go to Statement Tab and Unbilled Transactions

Citi® Commercial Cards



Welcome! MARIA FLORES Logout 07/13/2011

For assistance please contact Citi Customer Services

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Home My Card Account **Statement** My Profile Resources

Select a Card: XXXXXXXXXXXX

Last 6 card #

Account Info Account Summary **Unbilled Transactions** Statement Apply For New Card View Requests

Card Maintenance

View, print and download statement of your unbilled transactions.

This is not your final statement.

Overview Of Card Accounts

Card number XXXXXXXXXX	Card name MARIA FLORES	Amount \$ 598.00	Available credit limit \$ 14,402.00	Current balance \$ 598.00
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No.	Transaction date	Posting date	Reference	Transaction detail	Transaction amount	Transaction currency	Exchange rate	Card/Posting amount	Debit/Credit
1	07/05/2011	07/06/2011	55536071187556019740319	TEXAS BUCS	299.00	USD		299.00	DR
2	07/07/2011	07/08/2011	55536071189556019987199	TEXAS BUCS	299.00	USD		299.00	DR